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Hebron Christian Academy

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HCA Online Re-Enrollment 2012-2013

Deadline: Wednesday, February 1, 2012

It is time to re-enroll for the **2012-13** school year! Please read the following information carefully.

For your convenience, re-enrollment will be conducted online through Renweb. We prefer all HCA families use this method of re-enrollment.

Re-enrollment Checklist

Use this checklist to ensure that the student's file is complete. The Admission Office will email confirmation of student's place once all requirements are met.

- Online re-enrollment process through Renweb's Parent's Web
- Non-refundable Enrollment deposit
- Re-Enrollment Contract
- Parent's Statement of Agreement
- Update demographic, medical and pick-up list information

Renweb's Parent's Web

- Go to www.renweb.com
- Click on Parents Web Log, enter school ID: Hebron-GA, enter email address on file at school, enter password, click on Parent Log-in, click on Family Information, click on Re-Enrollment and follow the steps

Non-Refundable Enrollment Deposit

The Business Office will accept cash, money order or cashier's check as a form of payment. If you choose to pay through the Business Office, you will still be required to go online and update your RenWeb information.

- K-5th \$445 6-12th \$550

RenWeb convenience fees are applied to each transaction.

- eChecks - \$.85/payment
- Credit Cards (American Express, Discover, Mastercard) – 3.75% of transaction amount

Re-Enrollment Contract & Parent's Statement of Agreement

- These forms must be completed, signed, and submitted to the Admissions Office by **Wednesday, February 1, 2012** to secure a student's place in the class. If you do NOT return your forms with the fee, then any available spaces will be offered to new applicants. Please do not miss the deadline for re-enrollment. We had a few cases where students ended up on a wait list due to not re-enrolling on time.

All fees & tuition, as set by HCA, must be made on a timely basis. As per the Past Due Accounts Policy, the student will not be considered for re-enrollment until the account is brought current.

We are not able to accept requests for specific teachers for elementary. As classes are carefully chosen and the lists compiled from the new school year, much prayer is given to the placement for your child. We believe each teacher at HCA will provide the best education possible for your child and that God allows an opportunity for growth from everyone we come into contact with – teachers and classmates.

Thank you so much for your support of Hebron Christian Academy. The staff of Hebron Christian Academy is looking forward to serving God and your family in the **2012-13** school year.

"I have no greater joy than to hear that my children are walking in the truth." III John:4